

Carmel Valley Recreation and Park District  
PUBLIC HEARING & REGULAR MEETING OF THE BOARD OF DIRECTORS  
29 Ford Road, Carmel Valley, CA 93924  
Minutes June 12, 2024

1. Call to Order: The meeting was called to order by President Alex Gray @ 6:30 p.m.
2. Board Members Present: Brad Boghosian, Steve Goodman, Alex Gray, Karolyn Stone and Mike Thatcher, quorum is met.
3. Public Comments: None
4. Public Hearing: Benefit Assessment FY 2024-2025
  - a) Final Engineer’s Report Dated 6-12-24 was reviewed. No public present to comment. The board moved forward with Resolution 2024-03 and 2024-04.
  - b) Resolution 2024-03 –Order the Levy and Collection of the Annual Assessment of the Carmel Valley Recreation & Park Maintenance Assessment District. Motion made by Steve Goodman, seconded by Brad Boghosian to approve Resolution 2024-03 which was unanimously approved.
  - c) Resolution 2024-04 – Certifying Compliance with State Law with Respect to the Levying of Assessments for the Carmel Valley Recreation and Park Maintenance Assessment District. Motion made by Karolyn Stone, seconded by Mike Thatcher to approve Resolution 2024-04 which was unanimously approved.
  - d) Adjournment: 6:45 p.m.

5. CONSENT AGENDA

a) June 2024 - Accounts Payable

1. Aqua Flow Landscape	\$ 4,787.00	(May 2024)
Extra Hours	\$ 275.00	
Supplies	\$ 807.04	(Super Turf)
2. Cal Am	\$ 803.82	
3. Carmel Marina, Waste Management	\$ 532.88	
4. Comcast	\$ 279.36	
5. Regional Government Services	\$ 1,145.49	(Grant–April 2024)
6. PG&E	\$ 842.07	
7. County of Monterey	\$ 188.76	(LAFCO)
8. Clark Pest Control	\$ 751.00	
9. American Supply	\$ 1,819.14	
10. Carmel Pine Cone	\$ 105.00	(Benefit Assessment)
11. Newton Construction & Management	\$14,409.08	(Grant)

b) Minutes

1. May 8, 2024 – Regular Meeting

Motion made by Mike Thatcher, seconded by Steve Goodman to approve June Consent Agenda with removal of item 12 listed on the June Agenda (Newton Construction & Management \$12,050.73) which was unanimously approved.

6. NEW BUSINESS:
  - a) County of Monterey – November 5, 2024 General Election – Karolyn informed the Directors there are two directors, Alex Gray and Mike Thatcher, whose terms end 12-31-24. A Notice of Election will be posted July 3, 2024.
7. FORMER BUSINESS:
  - a) Swartz Park - Removal of Graffiti on Benches: No Action
  - b) Sheriff's Office Electronic Locks – Karolyn has left phone messages for the Deputy in this area. He has not responded so she will follow up.
  - c) Signage Communication – A draft was sent to Directors on 6-11-24 to be reviewed and discussed at the 6-12-24 board meeting. The updated draft was discussed with several changes and the addition of music.
  - d) RIRE Grant Reimbursement Request #3- Submitted 4-3-24, received 5-17-24.
  - e) Per Capita Reimbursement Request #4 – Submitted 5-3-24, not received as yet.
  - f) MC Environmental Health – Inspection for recyclables disposal by MC Environmental Health personnel did take place on May 10, 2024. A Waste Management person was present as well. Inspection produced no problems, and Mark Mileti completed a Waiver Request which was given to MC Environmental Health personnel. A letter will follow.
8. ACTION ITEMS:
  - a) Interior Lighting of Restrooms East & West – Discussion has occurred on the lighting in all the restrooms. They are the original fixtures. Consensus was to update them to more modern equipment and to add motion sensor controls for the west restrooms. Alex will coordinate.
  - b) Park Banner Frames – No Action
  - c) RGS – April Monthly Report – With the termination of RGS, Alex agreed to write these reports.
  - d) RGS – Return of Any Documents Prior to 6-30-24 – No Action
  - e) Grant AH Remaining Items – All contract work is completed. Alex is following up on product warranties with Newton Construction. Once received retention of \$12,050.72 will be paid.
  - f) Consideration for District Funded Improvements – On Hold
  - g) Potential State Park Grants Projects: As yet no proposal received from Newton Construction on the new project consisting of drainage around Gazebo area, east wall at restrooms, and east park electrical. Alex will continue to follow up.
9. OPERATIONS REPORT:
  - a) Faucets at east restrooms regularly fail. Alex will research automatic cut-off pressure faucets.
10. INFORMATIONAL REPORTS:
  - a) Karolyn reported she met with the Parham family regarding a memorial bench. They would like to have a bench by the flagpole in honor of Bill Parham. There is a bench there in poor condition. The family agrees to pay for the bench, installation and care for the condition of it including a five year refurbishing.
  - b) A potential donor is interested in helping to fund a pergola at the Playground picnic site. The potential cost needs to be determined in order to further communicate with this person.
11. WRITTEN COMMUNICATION: None

12. ADJOURNMENT: 7:50 p.m.

13. NEXT REGULAR MEETING: July 10, 2024

Respectively submitted,

*Karolyn Stone,*

Director